

# PCN STAFF MEDACCESS ORIENTATION CHECKLIST

Week 1							
	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
AM		IHA Orientation Week 1					
PM							
Week 2							
	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
AM		IHA Orientation Week 2					
PM							
Week 3							
	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
AM		EMR Orientation with the Clinic Support Team	Shadow with Provider at Ponderosa	Shadow with Provider at Ponderosa	Shadow with PCN Role at Ponderosa	Shadow with PCN Role at Ponderosa	
PM		PCN PowerPoint with Kristine Robbins	Shadow with Provider at Ponderosa	Shadow with Provider at Ponderosa	Shadow with PCN Role at Ponderosa	Shadow with PCN Role at Ponderosa	
Week 4							
	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
AM		Shadow with Provider at PCN Clinic	Shadow with Provider at PCN Clinic	Shadow with Provider at PCN Clinic	Shadow with Provider at PCN Clinic	Shadow with Provider at PCN Clinic	
PM		Shadow with Provider at PCN Clinic	Shadow with Provider at PCN Clinic	Shadow with Provider at PCN Clinic	Shadow with Provider at PCN Clinic	Working Independently	

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## Week 5

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
Clinic Support Team on Site Visit						

## Week 6

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
Clinic Support Team on Site Visit						

## Week 7

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
Clinic Support Team/PCN Manager Virtual Check in Weekly						

## Week 8

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
Clinic Support Team/PCN Manager Virtual Check in Weekly						

## Week 9

Sun	Mon	Tues	Wed	Thurs	Fri	Sat

## Week 10

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
Clinic Support Team/PCN Manager Virtual Check Bi-Monthly						

## Week 11

Sun	Mon	Tues	Wed	Thurs	Fri	Sat

## Week 12

Sun	Mon	Tues	Wed	Thurs	Fri	Sat
Clinic Support Team/PCN Manager Virtual Check Monthly						